FORM 4

Application for Identity Card for members of Diplomatic Missions/Posts/ UN Agencies/International Organizations

(To be filled in quintuplicate)

New Card/Renewal of Card/Duplicate Card (Please specify)

Affix stamp size photograph

1. Name of the Foreign Representation :

2. Name of the Applicant :

(Signature inside box)

3. Designation (expanded) :

4. Period of Assignment (Years/Months) : ….....

5. Date of Birth : D D M M Y Y

6. Place of Birth :

7. Nationality :

8. Date of First entry into India D D M M Y Y

9. Passport details :

(a) Type of passport: Diplomatic/Official/Service/Any other special category (please specify)

(b) Passport No.

(c) Date of Expiry D D M M Y Y

(d) Old Passport No.

[if applying for renewal of Identity Card]

If holding UN Laissez Passer (UNLP), please give details:-

No. …..... Date …..... Issued at ….....

10. Visa details:

(a) Type of Visa : Diplomatic/Official/Assignment

(b) Visa No.

(c) Place of Issue

(d) Validity of Visa D D M M Y Y

(e) Port of Entry into India (First Arrival)

11. Spouse's name [If accompanying] :

12. Nationality of Spouse:

13. Person Replaced [If new post, enclose a copy of Ministry's permission]

(a) Name and position :

(b) Identity Card No.

(c) Date of Expiry D D M M Y Y

(d) Date of Departure from India

(e) If identity card(s) of the predecessor and family are not enclosed, details of Note Verbale with which these were returned to the Ministry : No. Date D D M M Y Y

Place :

Date :

(Signature of applicant)

Counter signature of the Mission :

(Signature of authorized person)

Seal of the Mission/ Organization

(Name & Designation)

Please enclose the following:-
(i) Five copies of the Application Form (all signed separately).
(ii) Five Stamp size colour photographs. Three (3) affixed on the indicated area of the Form and two (2) stapled separately.
(iii) Passport of the applicant with a copy each of the pages showing personal particulars, visa and stamp of entry into India.
(iv) One copy of Ministry's permission [in the case of a new post].
(v) One copy of predecessor's Identity card.
(vi) Original Identity card (for renewal/change of designation).
(vii) Copy of Police FIR/Report (for Duplicate Identity card).