

**Application for Grant of Permission to Sell or Dispose of locally manufactured
Motor Vehicle**

(To be filled in duplicate)

I _____ (*Name and designation of the seller*)
or We _____ (*Name of the Mission / Post / Organization*) do, hereby, state that:-

I / We wish to sell the motor vehicle the description of which is given in the Schedule annexed hereto to _____ (*Name & particulars of the buyer*).

OR

I / We wish to re-export the vehicle to _____ (*Name of the country*).

Certificate

I / We certify that:-

- (i) The proposed buyer is a Privileged Person (*date of arrival in India* : _____, *Identity Card No.* _____) / Non-Privileged Person.
- (ii) The motor vehicle has been in my / our possession for a period of _____ years and _____ months from the date of its registration.
- (iii) The vehicle was a new purchase / second hand purchase.
- (iv) Excise Duty exemption / refund was obtained / not obtained on the first purchase of the vehicle.
- (v) I am / We are entitled to duty free sale of the vehicle to a Non-Privileged Person based on the principle of reciprocity.
- (vi) The sale price of the motor vehicle is **Rs.** _____.
- (vii) The vehicle conforms to emission control standard Euro / Bharat Stage – III / IV (*please specify*).

I / We request that the concurrence of the Government of India, Ministry of External Affairs to this sale / re-export may kindly be communicated to me /us.

Place :

Seal of FR

Date :

(*Signature of the applicant / authorized person*)

(*Name and Designation*)

(*Name of the Mission / Post / Organization*)

Schedule

1. **Particulars of the vehicle:-**

- | | | |
|--------|--|---|
| (i) | Registration Number | : |
| (ii) | Date of Registration | : |
| (iii) | Make | : |
| (iv) | Model | : |
| (v) | Year of Manufacture | : |
| (vi) | Horse Power / Engine Capacity | : |
| (vii) | Engine Number | : |
| (viii) | Chassis Number | : |
| 2. | Date of first purchase of the vehicle | : |
| 3. | Whether purchased for personal or official use | : |
| 4. | If purchased from a privileged person / entity , please provide Name & particulars of the privileged person / entity | : |
| 5. | Number and date of Ministry's permission for purchase of the vehicle (<i>attach a copy</i>) | : |
| 6. | Number and date of Ministry's permission for availment of Excise Duty exemption / refund (<i>attach a copy</i>) | : |
| 7. | Date of Arrival in India of the seller | : |
| 8. | Expected date of departure of the seller from India | : |
| 9. | Reason for sale / export of the vehicle | : |

Place :

Date :

(*Signature of the applicant / authorized person*)

(*Name and Designation*)

Countersignature of the FR

Above particulars are verified.

Place :

**Seal of
FR**

Date :

(*Signature of the Head of FR
or the Officer authorized to sign for this purpose*)

(*Name and Designation*)

Please note the information in the box for completion of Form 18

Abbreviations used :

FR for Foreign Representation

EC for Customs Duty Exemption Certificate

PP for Privileged Person

MEA for Ministry of External Affairs

This Form is to be submitted in duplicate (2 identical copies) with the following documents :-

1. An accompanying Note Verbale of the FR (with the first copy only).
2. A copy of the Prior Approval of the Protocol Special Section of MEA / State Government Protocol / MEA Branch Secretariat for purchase of the vehicle by the FP/PP (i.e., seller).
(Reference Serial No. 5 of the Schedule indicated in Form 18).
3. In case of sale to another PP / FR, a copy of the Prior Approval of the Protocol Special Section of MEA / State Government Protocol / MEA Branch Secretariat obtained by the intended buyer.
4. Document showing availment of Excise Duty exemption / refund (if availed).
(Reference Serial No. (iv) below the Certificate and Serial No. 6 of the Schedule indicated in Form 18).
5. Copy of the Registration Certificate of the vehicle.